

First Parish Church, Congregational, UCC

Conflict of Interest Policy

As a matter of course, all council members, board members, officers, committee members and staff members shall disclose any potential conflicts of interest. These potential conflicts of interest shall include, but not be limited to,

1. A relative who is employed by the church in any capacity.
2. A transaction with the church for which the person receives compensation.
3. An affiliation with another organization which receives donations from the church.
4. An affiliation with a paid vendor of the church.

The chairperson of each board or committee shall issue a conflict of interest form at the first meeting of the year. This form will ask each member to list any known potential conflicts of interest. The chairperson shall keep these forms on file. If a conflict of interest arises during a meeting the board or committee shall determine if an actual conflict exists by a vote of the board or committee.

Any person who has a conflict of interest shall not participate in any discussion of an issue which involves the potential conflict of interest. They shall not be allowed to vote on any issue that pertains to their potential conflict of interest. If a situation arises where a conflict of interest is in dispute, the matter shall be resolved by a vote of the council, board or committee involved in the matter. The person raising the issue of a conflict of interest and the person with a perceived conflict of interest shall abstain from voting on the matter.

This policy is intended to allow as many church members or friends of the church to participate in the various Boards and Committees of the church without exerting undue influence on any decisions.

Approved by the Church Council on 8/16/2017