

First Parish Church Council August 21, 2019

Attendees: Fred Merrill-Moderator, Anne Engelhardt-Assistant Moderator, Dee Deranian-Facilities, Beth Hunter-Missions, Cathy Zynlinski-Personnel, Cynthia Gray-Clerk, Ryan Lehoullier-Diaconate, Becky Fleury-Treasurer, Anne Marie Merrill-CE, Margie Ives-Stewardship, Cathy Pottle-Member at Large, Pastor Deborah Roof

Absent: Reni Harnden

Guests: Christie Murray

Opening Prayer: Pastor Deborah

Meeting Minutes: Review Minutes of June 19, 2019 Accepted with one correction by unanimous vote.

The new Director of Nutfield, Christie Murray was introduced to the Council.

Task Force: Will be visiting Boards and Commissions this fall. No meetings have been held over the summer.

Action item: Bring reports back to Council as they are updated.

Mission Board: Beth presented an initiative under the auspices of Saint Pauly Textile that was introduced to Reverend Deborah by one of their representatives and she passed this information to Missions. The Londonderry Methodist Church participates. A collection bin would be set in our parking lot and we would accept and encourage "soft items" such as clothing and shoes. We would receive 4 cents per pound. There were many questions.

Action item: Beth will inquire of Londonderry Methodist how they worked out certain issues. She will work with Dee for placement. To go on September agenda.

Financials:

The Financial Statements were presented. The rehab project has a balance of \$9,000. We can borrow money from the Money Market to pay Aaron Sturgis Company until the LCHIP money comes in. There is some outstanding paperwork that needs to be submitted to receive the LCHIP money.

Budget had a \$4300 deficit in July and now the mortgage payments of approximately \$2300 will begin.

The Square credit card system is here and will be rolled out slowly. Becky will teach a few people for each event. There should be a policy for this.

Action item: Paul Lindemann should have more exact quotes for finishing the entire rehabilitation project for next months meeting.

Action item: Becky will keep Council informed after the Vendor Bingo to see how it was received and to determine how the costs of the system will be devised.

Bylaws review: Anne Engelhardt asked that members review and accept Articles I and II. A proposed timeline was discussed.

Action item: Define the “polity” which is governance of the church. Put the amendments in the newsletter; proposed meetings September 22 and October 13.

Pastors Report: See enclosed report. Deborah discussed her proposal for a retreat on September 14 for the labyrinth tool. Suggestions were made.

The computer project was presented with the assistance of Ryan. Prices were discussed including how many hardware items were needed and lap tops versus desk tops; various software options. Also discussed that we need a security and computer usage policy.

Action item: Dee to find funds from Facilities. Dee, Becky and Ryan will work out the finances. Policies will be developed and brought to Council. (by whom?)

Campaign Campaign: Nothing to report.

Action Item: Paul to get firm amounts for updates to present to the congregation. Anne Marie, Fred, Beth and Cyndi volunteered to meet again to suggest ways to meet the need.

Round Table: Margie spoke of the Sonshine Soup Kitchen and KIT works. Margie spoke of the Stewardship Committee-she is the only member and Michelle will work with her for the pledge cards. Cathy Z volunteered to serve with her.

Action item: They will make their plan for bringing pledge drive to church.

Cathy Pottle working on Sugarplum Fair. Will look forward to utilizing Square One.

Cathy Zylinski reported that Personnel has been working on Evaluations. Fundraising-Vendor Bingo is September 6.

Cathy brought up former agenda items of active shooter planning that needs closure.

Action item: Fred asks that this be put on next months' agenda. Cathy asks about Rally Sunday. Is there a plan to have one this year? Agreement that it would be September 15.

Beth reported that one person has already pledged \$5000 towards a matching fund for the Capital Campaign.

Ryan reported that CE and Deacons are looking at the Playground initiative.

Anne Marie spoke of the REACH program that is being spearheaded by the Robinsons and the Girl Scouts with the money collected to go to Girl Scouts. They are looking for help to make this happen.

Anne Marie reported that CE continues to look for teachers. Also they hope to have a CE breakfast tentatively scheduled for September 29.

Joan Virga will be working with the youth for musical opportunities.

Dee updated the group on some of the Facilities' projects: added handicap spaces, cleaning the shed. In the future the Nutfield sidewalk needs replacing. Oil tanks replacement is being planned, they will hold 550 gallons. There was kudos for the new cleaning company.

Becky reported that Missions has \$440 left in their budget. CE budget is running ahead.

Fred wants the following topics on the September agenda:

Bylaws

Capital Campaign

Update by Paul Lindemann

Clothing shed

Active shooter drill.

Closing at 9:10 with prayer by Deborah.

Next Meeting: September 18, 2019 7:00 pm